

**NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT  
BOARD OF SUPERVISORS MEETING  
Tuesday, May 13, 2025, at 6:30PM via ZOOM  
In-Person Location – Lyndon Public Safety Building, 316 Main Street,  
Lyndonville, VT 05851**

The Board meeting was called to order @ 6:37 p.m. by Nicholas Rivers, Board Chair

**Present:** Nicholas Rivers (Albany); Paulette Routhier (Bloomfield, Brunswick, Maidstone); Bruce Rumball (Brighton); Betty Ritter (Cabot); Bob Sanberg (Corinth – joined late); Walter McNeil Jr. (Danville); Fran Batchelder (Derby); Kirwin Flanders (East Haven); Ken Johnston (Greensboro); Darrell Martin (Holland); Dustin Sanville (Irasburg); Steve Gray (Lyndon); Jan Clausung (Newark); John Narowski (Newbury); Steve Barrup (Newport Town); Gina Vigneault (Norton); Gene Perkins (Ryegate); Jack Smith (Sheffield & Wheelock); Emily Cayer (Stannard); Adam Bruggeman (Sutton); Jake Thompson (Topsham); Anne Quirion (Troy); Richard Stodola (Waterford); Miriam Simonds (Westmore).

**Absent:** Barnet, Brownington, Charleston, Concord, Glover, Granby, Groton, Guildhall, Jay, Kirby, Lunenburg, Morgan, Marshfield, Peacham, UTG, Victory, Westfield.

**Staff present-** Paul Tomasi, Executive Director

**Visitors** –Shannon Choquette, minutes clerk, and Paul Hayes, Caledonian Record

**Updates to Agenda** – None

**Approval of Minutes** – Motion to approve the minutes of April 8, 2025, meeting as written. Motion 2<sup>nd</sup>. Motion approved.

**Executive Director Search – Search committee is still meeting every other week.** There's been some interest in the position, but the committee feels like search should continue to seek additional candidates. The position description was edited to reflect more of the business side of the position to field different candidates. Reflecting on his experience, Paul suggests that a candidate with managerial experience is necessary for the position, and the committee agrees.

The position ad detailing the job will be sent to the board, and it is also linked to the district homepage. Supervisors can send the position ad through their networks, and can send Paul suggestions of networks to share the ad. A question was raised whether the salary is holding back candidates. The proposed salary is slightly less than other recently hired district managers in the state, however it is in line with other leadership positions in the region.

**Administrative Rules** – Reached out to law firm of Tarrant, Gillies, and Shems. They do not have anyone on staff who can review the administrative rules before late June. Sarah Buxton from the law firm will be meeting with Paul at that time, after which point Paul can continue with the Rules and hopefully present something at the July meeting to the full Board.

## **Updates**

### **Financial update –**

April was a good month. There was a significant deficit heading into April which was almost cut in half. Surcharge revenues were strong. Sale of recyclables are still strong. Will apply for first half of SWIP grant soon.

Forklift repairs – The forklifts are both old and need some repair. Paul believes it is worthwhile to keep both running. There has not been periodic maintenance due to maintenance company employee turnover.

Truck lease – There was a toll charge in West Virginia applied to the District's bill, and Michelle is trying to get this charge off the bill before paying the lease bill. There were also charges in addition to the lease that should have been included in the lease which are trying to be resolved.

Personal equipment – This year some of the newer employees got jackets, which increased this spending in comparison to budgeted amount. Reflective vests were also purchased, and employees are now wearing them.

### **Program Updates –**

Household Hazardous Waste season– first event was in Newbury this past weekend. The event had to end early due to running out of space in the truck. Some participants brought more than the 25-gallon limit, and employees need to determine if to reject these residents or reject residents once full. Residents can make appointments in Lyndonville through the beginning of October.

The HHW schedule is created in a way that most residents have an event within 20 miles of their town, once a year. Towns near Lyndonville are not on the schedule because residents have access to making appointments or the September Lyndonville HHW collection event.

A question was raised about training. Many employees are currently trained, and they will be able to handle events after Paul's retirement. There was a suggestion to send the information to the town clerks, but it was emphasized that this information is readily accessible on the website for town clerks to access, including HHW schedule and what is accepted at transfer stations/recycling center. Facilities can also keep fliers on hand to promote events.

Bulky events/Mattresses/Box springs -RFPs are sent out in late winter to schedule bulky waste events in towns. The selected vendor has sent a letter to NEKWMD stating mattresses and box springs will cost \$45/each at bulky events. Many towns do not charge for bulky events and should expect such fees for mattresses and box springs. The District has provided a letter to all member towns and is advising residents to dismantle mattresses and box springs if possible. Depending on how many received, they could be stripped by a town employee.

**Other Business –**

Updates from District Managers Association - Legislature is considering a couple of bills, including some adjustments to Household Hazardous Waste (HHW), Extended Producer Responsibility (EPR), including some paint-related products being moved over to PaintCare program, and a delayed implementation of timeline of product stewardship organization forming and submitting a collection plan by 1 year.

Motion to adjourn, 2<sup>nd</sup>, approved @ 7:38pm.

Respectfully submitted, Shannon Choquette